

SOUTH CARIBOO COMMUNITY HEALTH COUNCIL

PUBLIC MEETING

Tuesday September 11, 2001
Mill Site Lodge Conference Room

Present:	Gail Morrison, Chair Alex Campbell William Foster Alberta Grahn Ron Howard Audrey Leathem Tracy MacAloney Pam Miller R. Bruce Nicolson Elizabeth Pete Al Richmond	Absent:	Dennis Trelenberg
Staff:	William Marshall, Chief Executive Officer Carla Granberg, Executive Assistant Margaret Mitchell, Director of Health Programs Del Gunn, Administrator, Home Support Services		
Delegations:	Daycare Society Steering Committee: T. Larum		
Audience:	Ken Parks, Canadian Diabetes Association T. Zimmerman, T. Allwood, N. Mah		

G. Morrison, Chair, called the regular public meeting to order at 7:25 pm and called for the audience to sign the attendance list.

A. Adoption of Minutes:

HOWARD-MACALONEY MOVED that the minutes of the regular public meeting of the South Cariboo Community Health Council held July 3, 2001, be received and adopted as circulated prior to the meeting. **Carried.**

B. Delegations/External Committee Reports:

1. South Cariboo Health Centre Daycare Society:

- 1.2 T. Larum presented the report of the daycare steering committee as circulated in writing prior to the meeting. It was queried whether the daycare program business plan had been reviewed by Health Council management. At this point the review is still in progress. A structural engineering opinion has been obtained with respect to the necessary renovations of the building currently leased by Canadian Mental Health Association. The cost of renovations is estimated at \$60,000 plus the cost of a replacement roof.

T. Larum queried whether the Health Council would consider providing a capital loan to the daycare society for the renovations to be paid back over time when the daycare is operational. Many sources of grant funding are not available until the daycare program is operational. The Chair directed that management staff to investigate the feasibility of this suggestion and report back to the Health Council.

RICHMOND-FOSTER **MOVED that a letter be written to the Ministry of Health advocating the importance of funding daycare programs for the recruitment and retention of health care professionals. Further, that a resolution be submitted to the Annual General Meeting of the Health Association of BC to advocate for provincial funding for the setup and operation of day care programs for the recruitment and retention of health care professionals. Carried.**

- 1.2 Consideration was given to a letter written to the Cariboo Community Health Services Society dated July 17, 2001, requesting their participation in this initiative, as circulated prior to the meeting.

MACALONEY-GRAHN **MOVED that Items B1.1 and B1.2 described above be received as circulated. Carried.**

The delegates from the Daycare Society now left the meeting.

C. Advisory Committee/Operational Reports:

1. **Quality Assurance:** Nil.
2. **Medical Advisory Committee:**

FOSTER-MILLER **MOVED that the minutes of the Medical Advisory Committee meeting held July 18, 2001, be received as circulated and amended; Further, that the recommendations contained therein be endorsed. Carried.**

3. **Public Relations Committee Report:**

GRAHN-MACALONEY **MOVED that the minutes of the Public Relations Committee meetings held July 13 and August 10, 2001, be received as circulated. Carried.**

4. **Seniors Advisory Committee:** G. Morrison commented briefly on the upcoming Alzheimers' Conference to be held at the 108 Hills Health and Guest Ranch.
5. **Director of Health Programs Report:**

MILLER-GRAHN **MOVED that the written report of the Director of Health Programs prepared by M. Mitchell, dated September 5, 2001, be received as circulated, amended, presented and discussed. Carried.**

6. **Home Support Services Report:**

LEATHEM-HOWARD **MOVED that the written report regarding Home Support Services dated September 07, 2001, prepared by D. Gunn, Administrator, be received as circulated, presented and discussed. Carried.**

7. **Chief Executive Officer Report:** W. Marshall provided clarification in response to queries regarding aspects of his report.

MILLER-GRAHN **MOVED** that the written report of the Chief Executive Officer dated September, 2001, be received as circulated, presented in detail and discussed. **Carried.**

D. Community Health Services Society Report:

1. Minutes:

MILLER-MACALONEY **MOVED** that the minutes of the meetings held June 15 and July 12, 2001, of the Board of Directors of the Cariboo Community Health Services Society be received as circulated. **Carried.**

2. Cariboo Continuing Care Renewal & Residential Plan:

LEATHEM-GRAHN **MOVED** that letter dated July 24, 2001, to G. Morrison, Chair, South Cariboo CHC, from E. Robertson, A/Chair, Cariboo Community Health Services Society, enclosing a copy of the Executive Summary of the Cariboo Continuing Care Renewal and Residential Plan, be received as circulated and discussed. **Carried.**

Elizabeth Pete now left the meeting at 8:01 pm.

3. Proposal for the Replacement of Baker Lodge – Part A: Consideration was given to the following correspondence circulated prior to the meeting:

3.1 Letter dated July 3, 2001, from E. Robertson, A/Chair, Cariboo Community Health Services Society, to C. Kempling, A/Chair, Quesnel & District Community Health Council, regarding the proposal for the Replacement of Baker Loge - Part A;

3.2 Letter dated July 23, 2001, from E. Robertson, A/Chair, Cariboo Community Health Services Society, to C. Kempling, A/Chair, Quesnel & District Community Health Council, providing further information and identifying issues arising from the proposal for the replacement of Baker Lodge - Part A Needs Justification.

FOSTER-MILLER **MOVED** that Items D3.1 and D3.2 described above be received as circulated. **Carried.**

4. Cariboo Region – Capital Project Funding:

GRAHN-HOWARD **MOVED** that the letter dated July 24, 2001, from E. Robertson, A/Chair, Cariboo Community Health Services Society, to D. Babiuk, Associate Deputy Minister of Health, regarding the Ministry's policy on cost sharing for projects such as secondary psychiatric beds, be received as circulated. **Carried.**

5. **Cariboo Region – Capital Project Requests:**

MACALONEY-LEATHEN **MOVED that the letter dated July 19, 2001, from E. Nash, Chair - Cariboo/Chilcotin/Coast Decision Making Committee enclosing a letter to C. Sullivan, Capital Planning Branch, Ministry of Health, and requesting that health authorities forward necessary documentation on project specifics to the Ministry of Health be received as circulated. Carried.**

6. **Plan for CT Scan and MRI Services:** Consideration was given to the following correspondence as circulated prior to the meeting:

6.1 Letter dated July 3, 2001, from E. Robertson, A/Chair, Cariboo Community Health Services Society, regarding the intention of submitting the plan for CT Scan and MRI Services in the Cariboo Region to the Ministry of Health by mid-October;

6.2 Letter dated August 22, 2001, from A. Ruault, Executive Director, Cariboo CHSS, enclosing the final report entitled "A Review and Strategic Plan for CT Scan and MRI Diagnostic Services dated August 17, 2001, as prepared by the consulting firm, ProMed Associates Ltd.

HOWARD-MILLER **MOVED that Items D 6.1 and D6.2 as described above be received as circulated and discussed. Carried.**

Business Arising:

1. **HEABC/HABC - AGM and Conference:**

1.1 **Draft Resolution to HEABC:**

GRAHN-MACALONEY **MOVED that the draft resolution on the inclusion of an Employee Assistance Program in the collective agreements in the health care industry be received as circulated and endorsed for submission to the Health Employers' Association of BC Annual General Meeting. Carried.**

1.2 **Draft resolutions to HABC:** Two resolutions with respect to funding for the acquisition of a replacement bus to transport clients of the Adult Day Program and for funding for the operation of Child Day Care Programs in health care facilities as health professional recruitment and retention programs will be drafted in consultation with the Chair and submitted pursuant to the Annual General Meeting of the Health Association of BC.

1.3. **Registration and Attendance at the HABC/HEABC Conference and AGM:** G. Morrison, W. Marshall and A. Richmond indicated their interest in attending.

GRAHN-LEATHEN **MOVED that a maximum of four Health Councillors and staff be approved to attend the HEABC/HABC Conference and Annual General Meeting. Carried.**

2. **Renal Dialysis - Transportation Issues:** Consideration was given to the following correspondence circulated prior to the meeting:

2.1 Letter dated June 20, 2001, from P. Mergens, 100 Mile House Dialysis Group, providing anecdotal information regarding hardships of patients traveling to Williams Lake for renal dialysis;

- 2.2 Letter dated July 16, 2001, from D Barnett, Mayor, District of 100 Mile House, supporting the citizens' request for a kidney dialysis machine in the 100 Mile D.G. Hospital in the immediate future.

RICHMOND-GRAHN **MOVED that Items E2.1 and E2.2 be received as circulated and discussed; Further, that staff investigate and report back to the Health Council on options for appropriate space within the South Cariboo Health Centre that could be used for the implementation of a renal dialysis program on a temporary basis; Further, that a letter be written to the District of 100 Mile House, 100 Mile House Dialysis Group with a copy to the Thompson Health Region, explaining the provincial funding methodology and staffing of this provincial 'stand-alone program' as required by the Ministry of Health. Carried.**

3. **Emergency/Outpatient Department Upgrade Project:** The following two items of correspondence were brought forward from the in camera meeting:

- 3.1 Letter dated July 9, 2001, to E. Nash, Chair, Cariboo Regional Decision Making Committee, from G. Morrison, Chair, South Cariboo CHC, requesting that the CRDMC grant approval to submit the Part B- Project Specifics Study to the Ministry of Health by the HCAPS submission deadline of August 1, 2001;
- 3.2 Letter dated July 20, 2001, to C. Sullivan, Executive Director - Capital Planning Branch, Ministry of Health, submitting the documentation on the Part B Study - Project Specifics Study on the Emergency/Outpatient Department Upgrade Project.

F. Financial:

1. **Expenditure Reports:**
- 1.1 W. Marshall – Area Managers Meeting (June 27, 2001) Williams Lake \$84.00.
- 1.2 W. Marshall – HABC Meeting (July 24, 2001) Vancouver \$1,405.49.

GRAHN-RICHMOND **MOVED that Item F1.1 and F1.2 described above be received as circulated and endorsed for reimbursement. Carried.**

2. **Director of Finance:** Nil.

3. **Fundraising Report:**

CAMPBELL-MACALONEY **MOVED that the Fundraising Report for the months of July and August 2001 be received as circulated and discussed. Carried.**

4. **Capital Equipment Plan 2001/02:**

HOWARD-RICHMOND **MOVED that the email correspondence dated August 2, 2001, revising the Capital Equipment Plan 2001/02 with respect to the purchase of one Single Infusion Pump for \$1,960 and One Ambulatory Infusion Pump for \$4,995, be received as circulated and endorsed for implementation. Carried.**

G. Correspondence:

Originals of all correspondence were available for perusal at the meeting and are on file in the Health Council administration offices.

1. Received July 3, 2001, to September 6, 2001 - Executive Summary;
2. Received September 7, 2001 to September 11, 2001 - Executive Summary.

MILLER-CAMPBELL MOVED that the Executive Summaries of correspondence received , 2001 be received as circulated. Carried.

H. New Business and Roundtable:

1. **New Policy - HGM IX-6 Violence In The Workplace Prevention Program:**

GRAHN-MACALONEY MOVED that the HGM Policy IX-60 entitled "Violence In The Workplace Prevention Program" be received as circulated and endorsed for implementation. Carried.

2. **Revised Policy – HGM VI-60 Donations and Bequests:**

MILLER-GRAHN MOVED that the HGM Policy VI-60 entitled "Donations and Bequests" be received as circulated and endorsed for implementation. Carried.

3. **Governance Restructuring:** Consideration was given to the following correspondence circulated at or prior to the meeting:
 - 3.1 Memorandum dated July 25, 2001, from Larry Odegard, Chief Executive Officer, Health Association of BC, regarding "Update on CHC/CHSS Change Workshop".
 - 3.2 Letter dated July 26, 2001, to the Honourable Sindi Hawkins, Minister of Health Planning, from Gail Morrison, Chair, South Cariboo CHC, regarding "New Model of Health Authority Structure in Place of CHCs/CHSSs".
 - 3.3 Newsletter entitled "Bulletin" from the Health Association of BC dated July 27, 2001.
 - 3.4 Email dated July 27, 2001, from Carla Granberg, Executive Assistant, South Cariboo CHC, regarding "Restructuring Local Health Governance".
 - 3.5 Letter dated August 13, 2001, to the Honourable Sindi Hawkins, Minister of Health Planning, from Hugh Robertson, Chair, Central Cariboo Chilcotin Health Council, regarding "Proposed New Model of Health Authority Structure in Place of CHC/CHSS Model".
 - 3.6 Letter dated August 13, 2001, to the Honourable Sindi Hawkins, Minister of Health Planning, from Elizabeth Robertson, Acting Chair, Cariboo Health, regarding "Governance Structure – CHC/CHSS Structure".
 - 3.7 Letter dated August 1, 2001, to the Honourable Sindi Hawkins, Minister of Health Planning, from Chris Kempling, Chair, Quesnel and District Community Health Council, regarding "Governance Restructuring".
 - 3.8 Letter dated August 29, 2001, to the Honourable Sindi Hawkins, Minister of Health Planning, from Eddie Willson, Chair, Bella Coola and District Transitional Health Authority, regarding "Healthcare Governance Restructuring – CHC/CHSS Model".
 - 3.9 Facsimile dated September 10, 2001, from Allison Ruault, Executive Director, Cariboo Health, regarding "Restructuring".
 - 3.10 Letter received September 10, 2001, from Donna Barnett, Mayor, District of 100 Mile House, regarding "Support of the Governments review of Health Councils and Regional Health Boards".

GRAHN-MACALONEY MOVED that Items H3.1 through H3.10 described above, be received as circulated. **Carried.**

4. Meeting with MLA Cariboo South:

CAMPBELL-MACALONEY MOVED that the letter dated July 18, 2001, from Walt Cobb, MLA Cariboo South, responding to the letter dated June 28, 2001, from Gail Morrison, Chair, South Cariboo CHC, requesting a meeting with the Health Council, be received as circulated; Further, that the Office of the MLA be contacted to arrange the meeting. **Carried.**

5. BCHCRMS – Managing Risk when Resources are Stressed:

MILLER-HOWARD MOVED that the Program Bulletin dated July 2001 from the BC Health Care Risk Management Society entitled “Managing Risk When Resources are Stressed” be received as circulated. **Carried.**

6. THR – Mental Health Beds: W. Marshall provided background information regarding this long-standing issue.

RICHMOND-CAMPBELL MOVED that the news release dated September 6, 2001, from the Thompson Health Region regarding the Minister of State for Mental Health’s assurance that 84 mental health beds would be located within the Thompson Health Region, be received as circulated and discussed. **Carried.**

7. UNBC Northern Medical Program Forum: G. Morrison gave a detailed overview of her attendance at this forum held in Prince George in July. General discussion ensued regarding the issues of lack of medical manpower in the province.

I. **Public Question/Answer Period:** The Chair opened the public question period and information/clarification was provided as questions arose.

J. **Date of Next Meeting:** It was determined by general consensus that the next public meetings of the South Cariboo Community Health Council will be held Tuesday, October 9, 2001, November 13, 2001, December 11, 2001, in Mill Site Lodge Conference Room.

There being no further business, the meeting adjourned at 8:57 pm.

Chair

Secretary-Treasurer

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