

SOUTH CARIBOO COMMUNITY HEALTH COUNCIL

PUBLIC MEETING

Tuesday July 3, 2001
Mill Site Lodge Conference Room

Present: Gail Morrison, Chair
William Foster
Alberta Grahn
Ron Howard
Audrey Leathem
Tracy MacAloney
Pam Miller
R. Bruce Nicolson
Elizabeth Pete
Dennis Trelenberg

Absent: Alex Campbell
Al Richmond
Neil Dickens
Margaret Mitchell

Staff: William Marshall, Chief Executive Officer
Carla Granberg, Executive Assistant
Del Gunn, Administrator, Home Support Services

Delegations: M. Patterson-Dickey, Community Respite-Adult Day Care
L. Belcourt, T. Larum, Daycare Society Steering Committee

Audience: Peter Mergens, 100 Mile Dialysis Group
Anthony Lock, 100 Mile Dialysis Group
Shirley Lock, 100 Mile Dialysis Group
E.F. Lockridge, 100 Mile Dialysis Group
Maxine Schallis, Williams Lake Dialysis Group
David Wiley, 100 Mile House Free Press

G. Morrison, Chair, called the regular public meeting to order at 7:05 pm and called for the audience to sign the attendance list.

A. **Adoption of Minutes:**

MACALONEY-LEATHEM **MOVED** that the minutes of the regular public meeting of the South Cariboo Community Health Council held June 4, 2001, be received and adopted as circulated prior to the meeting. **Carried.**

B. **Delegations/External Committee Reports:**

1. **South Cariboo Health Centre Daycare Society:** T. Larum and L. Belcourt presented a business plan and the policy/procedure manual for the operation of the proposed child daycare program to be operated under the auspices of the South Cariboo Health Centre Daycare Society. The business plan reflects that the daycare will be financially feasible even without the Health Action BC operating grant.

T. Larum reviewed the recommendations of the daycare steering committee to the Health Council that:

- 1.1 Cariboo Health share the cost of the renovations of the daycare building for either the two offices for mental health services and possibly the costs of the entire renovation project.

- 1.2 The Health Council review and support the business plan;
- 1.3 Further, that the Health Council commence the tender process to renovate the facility (Nurses old residence) to meet child care licensing regulations.

It was determined that the next step is for the steering committee to meet with D. Trelenberg to review the plans with the municipal building inspector with a view to addressing BC Building Code issues. Following this, the plans will be presented to a structural engineer to obtain a fee proposal for engineering services if required to proceed with developing the tender documents to the working drawing stage.

MILLER-LEATHEM MOVED that Cariboo Health be requested in writing to support the daycare proposal and to providing funding for the renovation of the two offices required by Mental Health Services currently operating under the auspices of the Canadian Mental Health Association; Further, that the written report and business plan of the South Cariboo Health Centre Daycare Society Steering Committee for the month of June 2001 be received as circulated, presented and discussed. Carried.

T. Larum and L. Belcourt now left the meeting.

2. **Community Respite - Adult Day Care Program:** M. Dickey, Program Director, provided an overview of the program need for a new Health Centre bus to replace the existing vehicle, which has an estimated remaining life of one year. It was stated that the operation of the program was transferred to the Health Council with an approximately \$40,000 operating surplus in 2000. M. Dickey recommended that this surplus be allocated towards the acquisition cost of the bus. M. Dickey provided an overview of the need of the program. Specific anecdotal detail was provided to support the statement that the Adult Day Care Program is a health program not a social program.

Dr. Nicolson also spoke to the issue that without client access to transportation the program cannot function and without the program support, these clients would require admission to the acute care hospital or placement in a long term care facility instead of remaining semi-independent in the community.

M. Dickey now left the meeting.

3. **100 Mile House Dialysis Group:** The members of the group introduced themselves. Maxine Schallis, a nurse from the Renal Dialysis Clinic in Williams Lake was also introduced and was in attendance to support the group's presentation to Health Council's regarding need for transportation from 100 Mile House.

W. Marshall stated that the proposed capital project for the Emergency/Outpatient Upgrade includes the construction of a renal dialysis unit in 100 Mile House; however, this proposal is a least two years away from completion in a best case scenario. Discussion ensued regarding the differentiation between operating planning and operating funding which is under the jurisdiction of the Thompson Health Region and the construction budget which is under the South Cariboo Community Health Council and the Regional Capital Planning structure.

Various representatives of the group expressed their growing frustration from the absence of direction and support to address the immediate need for a group transportation plan for six days a week transportation. M. Schallis stated that the Williams Lake clinic could accommodate this type of transportation schedule. Discussion ensued regarding various options.

E. Pete spoke at length regarding her experience with transportation issues experienced by a fellow band member requiring renal dialysis services in Williams Lake. She suggested that the White Feather Medical Clinic might be in a position to offer the services of an under-utilized van for this purpose.

PETE-MACALONEY MOVED that a letter be written to the Thompson Health Region - Provincial Renal Services, with a copy to the Ministry of Health and the MLA Cariboo South, advocating the timely improvement of renal dialysis services at the local community level; Further, that specific reference be made in the letter regarding the costs per day for transportation that are reimbursable to patients from Revenue Canada; Further, that E. Pete's offer to investigate the utilization of the Canim Lake Band van as a means of transportation for renal dialysis patients in the 100 Mile House area be endorsed. Carried.

C. **Advisory Committee/Operational Reports:**

1. **Quality Assurance:** Nil.

2. **Medical Advisory Committee:**

MILLER-PETE MOVED that the minutes of the Medical Advisory Committee meeting held June 20, 2001, be received as circulated; Further, that the recommendations contained therein be endorsed.

3. **Public Relations Committee Report:**

GRAHN-LEATHEM MOVED the minutes of the meeting of the Public Relations Committee held June 22, 2001, be received as circulated, presented by P. Miller and discussed; Further, that the recommendation regarding the recognition methodology for donors of \$2,500 or more be endorsed for implementation. Carried.

4. **Seniors Advisory Committee:**

HOWARD-LEATHEM MOVED that the minutes of the meeting of the Seniors Advisory Committee held June 12, 2001, be received as circulated, presented by G. Morrison and discussed. Carried.

5. **Director of Health Programs Report:**

MILLER-GRAHN MOVED that the written report of the Director of Health Programs prepared by M. Mitchell, dated June 26, 2001, be received as circulated, presented and discussed; Further, that the Continuing Care Renewal and Residential Facilities Plan be endorsed for submission to the Ministry of Health; Further, that a letter be written to Cariboo CCHSS to advise regarding same. Carried.

6. **Home Support Services Report:**

MACALONEY-TRELENBERG MOVED that the written report regarding Home Support Services dated June 28, 2001, prepared by D. Gunn, Administrator, be received as circulated, presented and discussed. Carried.

7. **Chief Executive Officer Report:** W. Marshall provided clarification in response to queries regarding aspects of his report.

MACALONEY-HOWARD MOVED that the written report of the Chief Executive Officer dated July 1, 2001, be received as circulated, presented in detail and discussed. Carried.

D. **Community Health Services Society Report:**

1. **Minutes:**

TRELENBERG-FOSTER MOVED that the minutes of the meeting held May 11, 2001, of the Board of Directors of the Cariboo Community Health Services Society be received as circulated. Carried.

2. **CCRHD Capital Funding:**

MACALONEY-MILLER MOVED that the letter dated June 25, 2001, from E. Robertson, A/Chair, Cariboo Community Health Services Society, proposing that a special meeting between Chairs of the Cariboo region health authorities and the Regional Hospital District be held July 12, 2001, to address capital funding issues be received as circulated and discussed. Carried.

G. Morrison indicated that she will be attending this meeting.

3. **Acknowledgement of Area Managers Committee:**

GRAHN-PETE MOVED that the letter dated May 14, 2001, from E. Nash, Chair, Cariboo/Chilcotin/Coast Regional Decision Making Committee acknowledging the work accomplished by the Area Managers Committee on behalf of the RDMC be received as circulated. Carried.

4. **MRI/CT Scan - Regional Study:** W. Marshall stated that the Area Managers Committee spent 2.5 hours during a teleconference held last week and made some significant revisions to this document.

MILLER-LEATHEM MOVED that the draft document entitled "Cariboo Health - Review and Strategic Plan for CT Scan and MRI Diagnostic Services" prepared by ProMed Associates Ltd. and dated June 12, 2001, be received as circulated and discussed; Further, that the draft be disregarded in favour of the forthcoming revised document. Carried.

E. **Business Arising:**

1. **Health Employers Association of BC - AGM Submission of Resolutions:** This remains a standing agenda item for the deadline of September 20, 2001, for submission of resolutions.

2. **Renal Dialysis - Transportation Issues:**

MACALONEY-HOWARD MOVED that the letter dated June 26, 2001, from Peter Mergens, on behalf of the 100 Mile House Dialysis Group, regarding the transportation issues experienced by renal dialysis patients be received as circulated and discussed earlier in the meeting under delegations. Carried.

F. Financial:

1. Expenditure Reports:

- 1.1 W. Marshall – Area Managers Meeting (June 27, 2001) Williams Lake, \$84.00.

LEATHEM-MILLER **MOVED that Item F1.1 described above be received as circulated and endorsed for reimbursement. Carried.**

2. **Director of Finance:** Nil.

3. Fundraising Report:

LEATHEM-PETE **MOVED that the Fundraising Report for the month of June 2001 be received as circulated and discussed. Carried.**

Discussion ensued regarding the need for revision of the existing policy for recognition of donors. It was determined that this policy will be reviewed by the Public Relations Committee for recommendation to the Health Council.

4. **Emergency/Outpatient Department Upgrade - Part B Study:** The Health Council continues to actively pursue the approval of capital funding for this project, which is still the number one priority.
5. **Overview of Capital Planning for Governors:** W. Marshall provided an overview of the document.

GRAHN-LEATHEM **MOVED that the two-page document entitled "A Brief Overview of Capital Planning" as prepared by the Chief Executive Officer be received as circulated, presented by W. Marshall and discussed. Carried.**

G. Correspondence:

Originals of all correspondence were available for perusal at the meeting and are on file in the Health Council administration offices.

1. Received June 4 to 28, 2001 Executive Summary, circulated prior to the meeting;
2. Received June 28 to July 3, 2001, Executive Summary, circulated at meeting.

MILLER-HOWARD **MOVED that the Executive Summaries of correspondence received June 4 to July 3, 2001 be received as circulated. Carried.**

H. New Business and Roundtable:

1. **Health Association of BC:**

MILLER-GRAHN **MOVED that the letter dated June 1, 2001, from L. Grant, Chair, Health Association of BC, regarding the deadline for submission of resolutions for the HABC Annual General Meeting be received as circulated and discussed; Further, that a draft resolution regarding the necessity for provincial funding for community buses for community programs such as the Adult Respite Program be presented to the next meeting for consideration. Carried.**

2. **UNBC Forum - Northern Medical Program.**

MILLER-LEATHEM MOVED that the letter dated June 12, 2001, co-authored by B. McBride, University of British Columbia and C. Jage, University of Northern British Columbia, extending an invitation to the Chair, the aboriginal health representative and one other representative to participate in a half-day forum in Prince George on July 5, 2001, to discuss the Northern Medical Program, be received as circulated and discussed; Further, that G. Morrison be authorized to attend along with one additional Health Councillor. Carried.

3. **"Alzheimer Update" Conference - Request for Funding:**

FOSTER-TRELENBERG MOVED that the letter dated June 28, 2001, from Leah Dawson, Alzheimer Society of BC, requesting funding support from the South Cariboo Community Health Council, be received as circulated and discussed; Further, that a maximum of \$1,000 in funding support be offered to the BC Central Interior Chapter of the Alzheimer Society of BC towards the costs of presenting the Alzheimer Update Conference at 108 Mile House on September 15, 2001. Carried.

4. **Transition Housing Project/Mental Health Housing:** Consideration was given to a letter dated April 9, 2001, from P. Simpson, Chair, Mental Health Advisory Committee, to Mental Health Director, Cariboo Health, regarding the mental health transition housing project in 100 Mile House, as circulated. It was determined by general consensus that the letter be brought back to the Health Council with more details and information regarding the status of this proposed project.

I. **Public Question/Answer Period:** The Chair opened the public question period and information/clarification was provided as questions arose.

J. **Date of Next Meeting:** It was determined by general consensus that the next meeting will be held Tuesday, September 11, 2001, in Mill Site Lodge Conference Room.

There being no further business, the meeting adjourned at 8:50 pm.

Chair

Secretary-Treasurer

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